

Kootenay River Secondary School Code of Conduct

Kootenay River Secondary - Statement of Purpose

The purpose of our code of conduct is to establish and maintain safe, caring, and orderly environments for purposeful learning and student success. Our code is built around the school's vision which promotes the belief that each individual is responsible for their own behaviour. It also reflects the need for parents, students and staff to work together to create an environment that supports learning. Finally, it recognizes the need for all behaviour to have consequences, which are deemed to be appropriate and educational, and reflects the values of our school community.

The School Code of Conduct applies at school, during all school-organized or sponsored activities, on school buses, and any behaviour even if outside of school or school hours, (including online behaviour), that negatively impacts the safe, caring, or orderly environment of the school, and/or student learning.

Relationship to BC Human Rights Code

Kootenay River Secondary promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law - prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation, or gender identity or expression - in respect of discriminatory publication and discrimination in accommodation, service, and facility in the school environment.

Application of Code of Conduct - Conduct Expectations

Acceptable Behaviour

These expectations apply to behaviour at school, during school-organized or sponsored activities, and behaviour beyond these times (including on-line behaviour that negatively impacts the safe, caring or orderly environment of the school, and/or student learning).

Students will demonstrate:

Respect - Students are expected to show respect for self, environment, and others. They are expected to act in a responsible manner and be respectful of the rights of others at school and school activities wherever held.

Responsibility - Students are expected to gradually assume more responsibility for themselves, as individuals and members of society. They are expected to become more responsible for undertaking, organizing and completing their schoolwork and for contributing to and promoting a safe, caring, and orderly school environment.

Commitment - Students are expected to strive for personal excellence in all their school endeavors and comply with school expectations and rules for student work, attendance, behaviour, and deportment.

Attitude - Students are expected to participate willingly and diligently in their assigned work and to undertake school activities with a spirit of cooperation and fair play.

In addition, specifically at Kootenay River Secondary:

Students' Rights and Responsibilities

1. I have the **RIGHT** to learn. It is my **RESPONSIBILITY** to attend school regularly and bring all needed materials to class, and to not interfere in any way with the teaching and learning process.
2. I have the **RIGHT** to hear, and be heard. It is my **RESPONSIBILITY** to listen attentively and not interrupt others and speak appropriately despite emotions.
3. I have the **RIGHT** to be respected and supported. It is my **RESPONSIBILITY** to respect and support others, to avoid humiliating or belittling others.
4. I have the **RIGHT** to be safe. It is my **RESPONSIBILITY** to treat others in a way that does not hurt, harass or frighten them.
5. I have the **RIGHT** to my own personal belongings and space. I have the **RESPONSIBILITY** to respect the property of others and to accept their right to privacy.
6. I have the **RIGHT** to expect honest and fair behaviour from others. It is my **RESPONSIBILITY** to behave fairly and honestly in all my classes and activities.

Unacceptable Conduct

Students shall not discriminate against others on the basis of Indigenous identity, race, religion, colour, ancestry, place of origin, marital status, family status, age, sex or sexual orientation, gender identity/expression, or physical or mental disability, or for any other reason set out in the Human Rights Code of British Columbia, nor shall a student publish or

display anything that would indicate an intention to discriminate against another, or expose them to contempt or ridicule, on the basis of any such grounds. **Racism and discrimination will not be tolerated in our school.**

- Behaviours that interfere with the learning of others, interfere with an orderly environment, or create an unsafe environment.
- Bullying, cyberbullying, harassing, intimidating, threatening, retaliating, discriminating, or violence.
- Illegal acts, such as possession, use or distribution of illegal or restricted substances.
- Theft or damage to property.

Some additional examples of inappropriate behaviours:

- Arriving late and unprepared
- Use of inappropriate language
- Leaving without permission
- Open displays of sexual behaviour
- Truancy

Some additional examples of unacceptable behaviours:

- Defiant/rude/discourteous behaviour
- Vandalism
- Repetitive inappropriate behaviours
- Weapon possession

Note: Behaviours (both acceptable and unacceptable) cited in the code of conduct are examples only and not an all-inclusive list.

ATTENDANCE POLICY:

Regular school attendance is important to the success of a student's school experience. Students who miss between 5 and 9% of classes are considered to be at-risk for adverse educational outcomes. At KRSS we value engagement and attendance in class, including minimizing late arrivals and extended breaks from class. As a result, KRSS has a tiered approach to support student success regarding absences from the learning environment.

Tier 1

Student has accumulated a total of any combination of **5** unexcused absences, lates, extended breaks or early departures from a class. As a result, teachers will make contact with the guardian of the student to reinforce school expectations. Administration will be advised of this contact.

Tier 2

Student has accumulated a total of any combination of **8** unexcused absences, lates, extended breaks or early departures from a class. Students' educational success is now considered at-risk. The classroom teacher will inform guardians of this and a meeting to determine the appropriate support for the student will be set up with administration.

After all possible remediation efforts have been exhausted at the school level, subsequent absences without excuse may be referred to the District Review Team.

Use of Personal Digital Data Devices

Students only use personal digital data devices (any device that can access the internet) for instructional purposes and digital literacy appropriate to the student's age and developmental stage while on school property and during hours of instruction, aligned to our school's expectations related to personal digital data devices:

The digital data device policy below applies to all areas of the KRSS school campus, including the library, hallways, bathrooms, courtyard, and student lounge. This also applies at all school functions.

- **During instructional time:** electronic devices must be powered off, and may not be on a student's person or desk without express permission from the teacher. Electronic devices (including headphones) must be stored in a student's bag, in the student's locker, given to the teacher, left at the front office, or left at home.
- **The 1st offence** will result in confiscation and the device will be turned in to the office to be returned at the end of the day.
- **The 2nd offence** will result in the device being sent to the office and the student will be required to meet with the principal or vice principal before getting the phone back at the end of the day.
- **The 3rd offence** will result in the device not being returned to the student. A guardian will be responsible for picking up the device from administration.
- **Any further offences** will require a meeting with a guardian and administration. Repeat offenders may lose the privilege of bringing an electronic device to school.
- **Outside of instructional time:** use of electronic devices is permitted before school, after school, transition periods, and at lunch.

Access to the Internet will consider equity and hardship to foster connection with peers and access to opportunities for personal achievement.

The use of personal digital devices for students with disabilities or diverse abilities will be outlined in students' Individual Education Plans, such as the use of assistive technology on personal digital devices at school to support student accessibility, communication, and autonomy and to facilitate participation and promote accessibility. This includes supporting the use of personal digital devices that monitor and support medical necessities.

District Code of Conduct

The School District No. 8 (Kootenay Lake) (SD8) Code of Conduct has been established to maintain a safe, caring, and orderly learning environment.

SD8 believes in the interactive roles required to achieve safe and caring schools and believes that responsibility for safe and caring schools is shared among many partners. It is the shared responsibility of students, staff, parents/guardians, and the broader community (school community), to demonstrate positive conduct while attending any school or District related activity, at any location.

All members of the school community are expected to comply with the purpose and spirit of the BC Human Rights Code, including not engaging in discriminatory conduct on the basis of race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

All members of the school community have an obligation to:

- Support learning;
- Promote safety;
- Respect self, environment, and others; and,
- Model courtesy, compassion, and respect.

All members of the school community must refrain from engaging in any in-person or digital communication or behavior that is:

- Interfering with the learning and working of others.
- Bullying, cyberbullying, harassing, intimidating, threatening, retaliating, discriminating, or violent.
- Unsafe or illegal, including the possession, use or distribution of illegal or restricted substances, or the possession of weapons or replicas.

The use of personal digital devices will be restricted at schools to promote learning and engagement. Students' use of any personal digital data devices (any personal electronic device that can be used to communicate or to access the internet, such as a cell phone or a tablet) will be used for instructional purposes and digital literacy appropriate to the student's age and developmental stage while on school property and during hours of instruction. The use of personal digital data devices by students will support accessibility and accommodation needs, medical and health needs, and equity to support learning outcomes.

The District considers the conduct of any member of the school community that adversely affects the school environment to be a breach of the District Code of Conduct and to warrant appropriate forms of response or intervention. If the safety or educational program of others is compromised, or if there is an ongoing failure to meet the expectations of the Code of Conduct, a range of consequences may follow. Whenever possible, incidents will be resolved by discussion, mediation, and restitution.

SD8 further believes that the effective management of student discipline, congruent with our philosophy, is a necessity to establish safe and caring environments that foster learning, school connectedness and healthy living. SD8 believes that schools are places where students are free from harm and places for students to form strong relationships. Prevention and intervention strategies applied at the school level and supported at the District level are the foundations of a safe and caring school in which students learn to solve problems in peaceful ways, to value diversity and to support human rights.

Retaliation Prevention

All reasonable steps will be taken to prevent retaliation against a student who has made a complaint of a breach of a code of conduct.

Breaches of the Code of Conduct - Consequences

Student discipline takes place in the context of informed decision-making.

Administrators will consider many factors including the age and maturity of the student, social capacity, learning needs and prior related events when determining consequences for actions that violate the Code of Conduct. Breaches of the Code of Conduct include but are not limited to disrespectful or defiant behaviour towards staff, academic dishonesty, theft, inappropriate use of technology and social media, and bullying of other students.

Disciplinary action, wherever possible, is restorative rather than merely punitive. The school will treat seriously any behaviour that discriminates based on Indigenous identity, race, religion, colour, ancestry, place of origin, marital status, family status, age, sex or sexual orientation, gender identity/expression, or physical or mental disability.

Repetitive or severe unacceptable behaviour may result in increased severity of subsequent disciplinary action. The age and maturity of students are considered when determining appropriate consequences.

Special considerations may apply to students with special/diverse needs if these students are unable to comply with a code of conduct due to having a disability/diversity of an intellectual, physical, sensory, emotional, or behavioural nature.

Consequences are always thoughtful, fair and consistent; learning focused to prevent a reoccurrence of the offense and restorative.

The range of disciplinary actions that applies to breaches of the Code of Conduct may include but are not limited to the following:

- School or community service;
- Restorative justice or formal apology;
- In-school suspension or school suspension, and;
- Referral to a specialized service or program.

Where appropriate, consequences will involve the student in determining a corrective plan of action. Administrators consult and work closely with parents throughout the process in determining ways to support students who have breached the Code of Conduct.

In some cases, violation of school district policies may also be a violation of the Criminal Code of Canada and result in a police investigation.

Notifications for breaches of the Code of Conduct may involve communication with:

- Parents/guardians of the student in breach of the Code of Conduct;
- Parents/guardians of the victim(s) where appropriate;
- School staff and district personnel where appropriate;
- Police and/or other agencies, as required by law, and;
- School community, when deemed necessary, to reassure members that the school officials are taking appropriate action.

The following [administrative procedures](#) apply:

- [AP 3309 - Student Suspension](#)
- [AP 3310 - Illegal Use of Drugs and Alcohol](#)
- [AP 3311 - Vandalism](#)
- [AP 3312 - Possession of Weapons or Explosives](#)
- [AP 3401 - Student Assessment and Promotion](#)

What Should I Do If...?

If you have been affected by, or know of others who have been affected by, bullying, alcohol, drugs, harassment, violence, and/or weapons, it is very important that you talk to a parent/guardian, school administrator, teacher, counsellor, or make an [ERASE report](#) so that others can help solve the problem. Disclosed information about other students is considered confidential.

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